



## Custodian/Maintenance Worker

### Part-time position

Accepting applications until position filled.

Wulaawsuwiikaan Healing Lodge provides day and residential programs to aid in the recovery of important Indigenous family values and structures and thereby strives to contribute to the movement toward more loving and supporting family units, resilient Clan structures and peaceful communities. Our programs are designed with the belief that healing is a natural part of one's life path and all creation, through natural and spiritual law, moves us toward our highest spiritual, emotional, mental and physical potential. In its aim to continue the healing process for all Indigenous people, the Lodge incorporates traditional beliefs, values, and culture-based practices to provide wellness and healing to individuals and families throughout Southwestern Ontario.

Wulaawsuwiikaan is currently seeking an energetic and innovative individual to join our team as a part-time Custodian/Maintenance Worker. The successful applicant as will be responsible for the care and maintenance of all buildings and grounds of Wulaawsuwiikaan Healing Lodge. As you will, from time to time, come into contact with individuals attending day residential programs at the Lodge, there will be a strong expectation that you can fill the role of a positive, healthy role model. It is vital that all staff can be understanding to the residents who have been impacted by historical trauma, family violence and abuse.

#### **Roles & Responsibilities:**

The Custodian/Maintenance Worker will be required to work within a schedule to clean and care for Wulaawsuwiikaan Healing Lodge as well as maintain the grounds, ceremonial grounds, and storage areas.

#### **Duties Include:**

##### **Building Maintenance**

- To insure offices and meeting rooms are clean, well maintained, and kept in good repair.
- Sweep, vacuum, mop, wax, strip and polish floors; vacuum carpets, upholstered, and wipe down/disinfect all un-upholstered furniture.
- Dust furniture and fixtures as required.
- Empty all waist baskets and garbage cans
- To ensure all recyclables inside the lodge are properly separated and all garbage is placed in outside garbage recycle bin.
- Clean, sanitize and deodorize restrooms including urinals, toilets, toilet seats, and bathroom fixtures.
- Clean all mirrors.
- Replenish toiletries and hand soaps as needed.

- Clean entrances and exit areas thoroughly.
- Was all finger marks, dirt, and other substances from walls, doors, hardware, and glass.
- Ensure lights in hallways, stairways, and in exit signs are replaced as required.
- Clean and replace furnace filters as required.
- Monitor temperature setting throughout the building.
- Inventory and order maintenance supplies on a regular basis.
- Maintain a repair maintenance log or journal and provide reports on the needs of service areas when required.
- General repairs will include identifying areas that need professional care and where applicable do minor maintenance, repairs and modifications.
- Continued monitoring of the generator, water softener system, and the general water system with appropriate repair/maintenance company contact with approval from the Executive Director.

### **Grounds Maintenance**

- Ensure grounds and gardens are properly maintained.
- Ensure the snow removal of sidewalks, driveways, and rooftops at entrances to ensure safe accessibility to the lodge.
- Ensure all downspouts and splash pads are directed away from the building.
- Empty, clean and sanitize all outdoor waste receptacles.
- Maintain storage areas, cleaning equipment, materials and supplies, in a safe and orderly manner.
- Actively participate in all mandatory and recommended staff training opportunities.
- Fulfil other duties that may be required by Wulaawsuwiikaan Healing Lodge.

### **Qualifications – successful candidate will:**

- Be physically able to pick up large, heavy objects up to 40 pounds without difficulty.
- Be able to stand and walk for long periods of time.
- Have good knowledge and skills with the operation and maintenance of various custodial and lawn maintenance machinery.
- Have at least two (2) years' experience providing building maintenance services.
- Good knowledge of the Work Place Hazardous Materials Information System.
- Must have at least two(2) years of continuous sobriety and abstention from drug use.
- Have a valid driver's license and access to a reliable vehicle.
- The successful candidate will be required to provide a clear CPIC and a Vulnerable Persons Check as well as three (3) written letters of reference.

**If you are interested in applying for this opportunity, please email or send your resume, cover letter and three (3) written reference letters, along with copies of all pertinent certificates to:**

**Lori George, Assistant Director**  
**Wulaawsuwiikaan Healing Lodge**  
 275 Jubilee Road,  
 R.R. #1, Muncey, ON N0L 1Y0  
 Email: [assistant.director@whl-munsee.ca](mailto:assistant.director@whl-munsee.ca)  
 Fax: 519-289-0149

**We thank all those who are interested in applying. Only those granted an interview will be contacted.**